
CERTIFICATE IN FINANCING AND DEPLOYING CLEAN ENERGY

Application Readiness Checklist

Admissions Deadline: **March 12, 2023, 11:59 p.m. EST.**

This Application Readiness Checklist is meant to help you prepare your application and make the process as easy as possible. For guaranteed consideration of your application, the required materials below must be submitted electronically to the [Certificate application system](#) no later than the admissions deadline.

English translations are required for all documents not published in English. Translations do not need to be notarized.

Required Materials

- **Completed online application form** including the name, title, organization, and email address of someone who will act as your reference.
- **Scanned or electronic transcript** (official or unofficial) that demonstrates the completion of a four-year bachelor's degree in any subject from (a) an accredited U.S. college or university or (b) an international equivalent.
 - Uploaded transcripts must be scanned at a high enough quality that they are fully legible and must officially list:
 - Your name;
 - The name of your college/university;
 - Your GPA or grade information;
 - Your degree; and
 - The date your degree was awarded.
 - If the transcript does not include the date of graduation and the type of degree awarded, a scanned copy of your diploma should be included in the PDF.
 - Documents should be submitted in a single PDF with the following naming convention: "LastName_FirstName_Transcript".

- **Resume or CV**
 - Recommended length of two pages and maximum three pages
 - Please include dates of service, employers, titles, nature of duties, and any significant volunteer experience.
 - Please note for each job/internship/volunteer position whether it was full or part time, and list original research work, reports, or publications.
 - Documents should be submitted in a single PDF with the following naming convention: "LastName_FirstName_Resume"
- **Letter of recommendation** from a professional or academic supervisor
 - The letter must be submitted prior to the deadline noted above for your application to be considered complete. **Note that your recommender will NOT receive an email or reminder from Yale and it is up to you to ensure they submit the letter following the instructions below.**
 - Your professional or academic supervisor must send the letter of recommendation directly to cbey.admissions@yale.edu from a professional email address. Gmail and Yahoo email addresses for instance are not acceptable.
 - Please instruct them to use the following naming convention for the file attachment "ApplicantLastName_ApplicantFirstName_Letter"
- **Short answers - 300 words each max - to all of the following essay questions:**
 - Please describe your career and academic objectives, and how this certificate from Yale will help you achieve them.
 - Drawing on your professional or academic experience, please describe one challenge to scaling up or accelerating the financing and/or deploying of clean energy today.
 - What one innovation are you excited about in the clean energy sector and why? Innovation here is understood broadly and could relate to technology, business, finance, policy, or any other relevant topic.
- **A pdf copy of your TOEFL or IELTS test score report**
 - This is required (i) if your native language is not English, *and* (ii) if your undergraduate or graduate degree was not granted at an institution where English is the official language of instruction, *and* (iii) if you have not worked in an organization where English is the primary language used for communication.
 - The score report may be uploaded directly into the online application system.

- Documents should be submitted in a single PDF with the following naming convention: "LastName_FirstName_ScoreReport"
- If applying for a scholarship, **short statement - 300 words max - on the topic below:**
 - Please explain why you are seeking a scholarship. Your statement should provide details on how this program will help you reach your goals and create on-the-ground impact toward accelerating the deployment and/or financing of clean energy to mitigate climate change (such as how you intend to use the skills and knowledge learned in this program, including with traditionally hard-to reach populations and communities), as well as any personal circumstances, hardships, or barriers to attendance that you wish the reviewers to know about. Please be specific.
 - No additional material is required. Please do NOT send us any financial information as part of your application; it will not be reviewed.
 - Note: The newly launched Three Cairns Climate Program for the Global South provides a full scholarship for a limited number of highly qualified and selected Global South students who are committed to combatting climate change in their home countries and region. If you would like to be considered for the Three Cairns Fellowship, please indicate this on your application and complete the standard scholarship essay.

Optional Materials

- Additional scanned or electronic transcripts (official or unofficial) from any other accredited U.S. college or university or an international equivalent you attended.
 - Documents should be submitted in a single PDF with the following naming convention: "LastName_FirstName_OptionalTranscript".